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SUPPLY DIVISION WEEKLY REPORT

PERIOD ENDING 10 MAY 1983

I. Progress Report on Tasks Assigned by the DCI/DDCI:

None

II. Items or Events of Major Interest that have Occurred During the Preceding Week:

A. Personnel from Supply Division, OL, attended a briefing at Headquarters on 6 May given by the DDO Records Management Officer (DDO/RMO). The subject of the briefing was the DDO/RMO's proposal to use the WANG System in reproducing certain Agency forms on the WANG System. The format would be stored on a diskette, subject to recall at any time. This would preclude the physical storage of forms at overseas stations/bases. The DDO/RMO has been working on the project and is in the process of coordinating with the various interested components. It was also proposed to establish a working group on the subject in conjunction with the Agency Forms Management Officer. The DDO/RMO will keep the Supply Division personnel informed on the subject and the formation of a working group.

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B. DDS&T Inventory:

At the request of the Office of Development & Engineering, Supply Division provided three individuals to conduct a physical inventory of accountable property. No evidence could be found to

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substantiate an inventory being conducted for several years. The actual line items inventoried totalled 186, with shortages amounting to [] and overages at []

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Research of available records revealed that 47 line items had been received since FY81, however, not recorded to the accountable record cards. These discrepancies have been corrected, with the final wrap-up projected for 13 May. []

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III. Significant Events Anticipated During the Coming Week:

None.

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